BSN ONLINE APPLICATION INSTRUCTIONS

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APPLICATION ACCESS:

- All applicants must be admitted students to East Carolina University. If you have not yet been admitted, please complete the Undergraduate Admissions application, and select Intended Nursing as your major.
- Your current primary major in Banner must be Intended Nursing to have access to the BSN Admissions Application and to have your application evaluated for admission. If your primary major is not Intended Nursing, please contact your former Nursing Academic Advisor or CONAdvising@ecu.edu for assistance.
- Changing majors AFTER submitting your application automatically removes your application from the system and will make you ineligible for consideration.
- Students will only have their application to the traditional BSN program reviewed a max of two times.

INSTRUCTIONS:

STEP 1: Log into “Academic Works” with your Pirate ID and passphrase: https://ecu.academicworks.com/users/sign_in

STEP 2: Complete the general scholarship application first to apply for declared nursing scholarships. You can ignore the “ended/action” at the conclusion of this part of the application.

STEP 3: Complete the BSN Admission Application:

  - Answer “yes” to the question: “Are you applying to the Undergraduate Clinical Nursing Major?”
  - Select the term you are applying for to answer the question: “Which semester is this application intended for?”
  - Continue through the remainder of the application answering questions with your specific information.
    - TIP: Hover your mouse over each question to view full instructions for that question.
  - Upload the following electronic documents to your application (PDF or JPEG only):
    - Unofficial ECU Transcript – Banner Self-Service > Student Tab > Student Records (use Ctrl+P to print)
    - Unofficial Transcript(s) for courses completed at other institutions (if applicable) – Contact your Academic Advisor for assistance
    - Schedule or Unofficial Transcript for courses in which you are currently enrolled (if applicable)
    - LPN licensure documentation (if applicable)
    - HESI A2 Score Report(s) – download from My Evolve account
      - * If you are re-applying all documents must be submitted a second time and should be up to date.
  - PLEASE NOTE: You can edit and update your nursing application through the deadline. As you are working on your application use the “Update” button. There is no final “Submit” button. Just be sure your application is complete by the admission deadline and it will be uploaded for review.

STEP 4: On the notification date you will receive an email from scholarships@ecu.edu or beamane18@ecu.edu with your admission decision. Open this email and click on the link provided to view your admission decision letter. If admitted, please log back into Academic Works to formally accept your spot in the program.

STEP 5: Admitted students are required to attend BSN Orientation the week prior to the start of classes and are expected to plan personal trips, appointments, etc. around this requirement. Students who are selected as alternates for admission should also plan for this requirement in case they are admitted to the program later.

Updated 12.1.2020