We recognize the important contributions our students make to our research programs and the benefits for students to attend and present research findings at conferences. The purpose of this program is to support students traveling to state and national conferences and meetings to present their research. *Students receiving a travel award are expected to present at CON Research Day.*

**Eligibility**
Students must be first or second author on the paper or poster to be presented and must attend the conference. The College of Nursing may match half of travel expenses, as funds are available, that total $1,000 or less and no more than $500 for travel expenses that total more than $1,000. Students may only request funds once per academic year (July 1st – June 30th).

Travel Fund requests for Fall Semester must be submitted by September 30th and expended by December 31st

Travel Fund requests for Spring Semester must be submitted by February 15th and expended by June 15th

Submit one (1) request per student. Include copy of conference acceptance indicating authorship with request and estimated cost of travel

Student’s name: ______________________________

Banner ID: __________________________ Student’s ECU email address: ______________________________

Conference Attending: ______________________________

Dates of Conference: ______________________________

Title of presentation/poster: ______________________________

Authorship on presentation/poster:  

FIRST  SECOND

Total cost of Meeting: $ _______________ Request from CON Research Office: $ _______________

(Registration, Transportation, and Lodging)

<table>
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<tr>
<th>Matching Source</th>
<th>Amount</th>
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<td>CON Dept</td>
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<tr>
<td>Other (indicate what it is)</td>
<td>$</td>
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Department Chair’s Signature _______________________________  Student’s signature _______________________________

Date ___________________________  Date ___________________________

☐ Approved  ☐ Not Approved.  ADR Signature ___________________________ Date ___________________________

_____ Amount Approved